

**Minutes of Meeting  
REAL ESTATE BOARD  
INFORMAL FACT-FINDING CONFERENCES  
January 23, 2008 (9:00 a.m.)**

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Byrl Taylor, Board member, presided. No other Board members were present.

Doug Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

Participants

1. Annalisa Williams  
File Number 2007-01271 (Disc)  
(NO DECISION MADE)

Paul DiCicco – C  
Sunset Caldwell – C/W  
Arlene Archer – W  
Deborah Gorham – W  
Brian Fabricatore – W

2. Brian Keith Sasser  
File Number 2007-02958 (Disc)  
(NO DECISION MADE)

None

3. Susan Lynn Laurence  
File Number 2007-02900 (Disc)  
(NO DECISION MADE)

Laurence – R  
Pamela Wiggins – W

The meeting adjourned at 2:30 p.m.

REAL ESTATE BOARD

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Schaefer Oglesby, Chairman

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Jay W. DeBoer, Secretary

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Custodian of Records

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